



# Delivering Voter ID

## Aim

Focussing on Voter ID **and** the enhanced accessibility measures, this course will provide a full understanding of the legislation and the practical considerations for delivering those changes.

## Objectives

1. To provide a full understanding of the legislative requirements on Voter ID and enhanced accessibility requirements.
2. To explore the practicalities of the Voter Authority Certificate process in the lead up to an election.
3. To discuss and look at options on how to successfully deliver Voter ID requirements – from the preparation and training of staff to what the process could look like in the polling station, including scenarios that may cause issues.
4. To discuss how the additional work may impact the core elections team, and what can be done to ease the burdens to support successful delivery.

## Who is this course for?

This course is designed for anyone who will be responsible for delivering voter ID and accessibility elements of the Elections Act 2022 or requiring an understanding of the changes.

## Course overview

The course will be delivered online using a mixture of presentation material and reference to example documentation and official guidance.

The course will look at options for delivery including established good practice from the May 2023 polls, with discussions to enable the sharing of knowledge and ideas on how to overcome the challenges.

Each course runs from 10:00 until 16:00 with suitable breaks, including for lunch.

Dates and venues	
<b>Wednesday 7 February 2024</b>	Online via Microsoft Teams
Cost	
<b>First delegate</b>	AEA member – £250 (plus vat)
<b>Subsequent delegates from the same authority*</b>	AEA member - £125 (plus vat)
<b>Non-member</b>	Non-member – £312.50 (plus vat)
Non-members who would like to join the Association can apply for membership online at <a href="http://www.aea-elections.co.uk/join">www.aea-elections.co.uk/join</a>	
*If delegates from the same authority would like to attend this course on different dates/at different venues please clearly indicate this on the booking form.	
Terms and conditions	
<p><b>Cancellation</b></p> <p>If you cannot attend, a substitute may attend in your place. Otherwise the following charges will apply:</p> <ul style="list-style-type: none"> <li>• Less than two weeks before the event 100%.</li> <li>• Less than four weeks before the event 60%</li> <li>• More than four weeks before the event £20.</li> </ul> <p>If for any reason a course is cancelled a full refund will be made. No payment for delegate costs that may have been incurred would be reimbursed.</p> <p><b>Non-Attendance</b></p> <p>Non attendees are liable for full payment of the event. This includes face-to-face and online training.</p> <p>If attendees have any concerns regarding connectivity they can email <a href="mailto:training@aea-elections.co.uk">training@aea-elections.co.uk</a> to arrange a pre course test.</p>	

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