

Dates and venues

Online absent vote applications (OAVA) and postal and proxy voting requirements (PPVR)

18 October 2023 *	Fully booked
20 October 2023	Online Microsoft Teams
30 October 2023	Fully booked

Overseas electors (OE)

4 December 2023	Fully booked
5 December 2023	Fully Booked
6 December 2023	Fully booked
8 December 2023	Fully booked
11 December 2023	Fully booked
12 December 2023	Fully booked
13 December 2023	Fully booked
14 December 2023	Fully booked
15 December 2023	Fully Booked
18 December 2023	Online Microsoft Teams

European Union citizens voting and candidacy rights (EUVCr)

8 February 2024	Fully booked
9 February 2024	Fully Booked
12 February 2024	Online Microsoft Teams
13 February 2024	Fully booked
14 February 2024	Fully Booked
15 February 2024	Fully booked
16 February 2024	Online Microsoft Teams
20 February 2024	Fully Booked
21 February 2024	Online Microsoft Teams
22 February 2024	Fully booked

*Welsh delegates can only book onto 18 October OAVA/PPVR course which will address divergence issues. You can attend any dates for the other courses as divergence issues are not as complex.

Cost

First delegate	AEA member – £495 (plus vat)
Subsequent delegates from the same authority**	AEA member - £247.50 (plus vat)
Non-member	Non-member – £618.75 (plus vat)

Non-members who would like to join the Association can apply for membership online at www.aea-elections.co.uk/join

**If delegates from the same authority would like to attend this course on different dates/at different venues please clearly indicate this on the booking form.

Terms and conditions

Cancellation

No refund will be given for any individual course, a substitute may attend in your place. If you cannot attend the entire programme the following charges will apply:

- Less than two weeks before the first course 100%.
- Less than four weeks before the first course 60%
- More than four weeks before the first course £20.

If for any reason a course is cancelled a full refund will be made. No payment for delegate costs that may have been incurred would be reimbursed.

Non-Attendance

Non attendees are liable for full payment of the events. This includes face-to-face and online training.

If attendees have any concerns regarding connectivity, they can email training@aea-elections.co.uk to arrange a pre course test.