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| **Association of Electoral Administrators**Qualification – Application to Register for the Diploma (2024 Intake) | A picture containing drawing, clock  Description automatically generated |

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| This form must be submitted to AEAQualifications@sunderland.gov.uk no later than 1 October 2024 |

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| --- | --- | --- | --- |
| Forename(s) |  | Title |  |
| Surname |  | Date of birth |  |
| Home address |  |
| Office email |  |
| Home email |  |
| Mobile |  | Office phone |  |
| AEA membership number |  |
| Year in which awarded the AEA Certificate |  |
| Employer |  |
| Post title |  |
| Description of changes in duties since being awarded the AEA certificate (if any) and any other relevant information that will support your application: |
| *… continue overleaf (if necessary)* |
|  | *… continued from overleaf (if necessary)* |
| **DECLARATION –** I apply to register for the AEA Diploma in Electoral Administration. I certify that the information given in this application is true. I confirm that I have read the AEA Qualification Rules. I understand I am responsible for compliance with the Rules, preparing for the Qualification under my own arrangements, undertaking such preparation and study as required and being and remaining a member of the AEA. |
| Signature |  | Date  |  |
| **SUPPORTING STATEMENT –** I confirm that the named-applicant has the support of their employer to undertake the AEA Diploma in Electoral Administration. |
| Signature |  | Date  |  |
| Name and position |  |
| **FEES TO BE INVOICED** (tick appropriate boxes)[[1]](#footnote-1) |
| * Registration
 | £1,030.99 |  |
| * Dissertation
 | £502.95 |  |
| * Examinations (two @ £408.03 each)
 | £816.06 |  |
| Enter total |  |
| Enter purchase order number (if appropriate) |  |

1. You will be invoiced for the fees you have indicated above. This must include at the least the registration fees. All fees are subject to VAT. [↑](#footnote-ref-1)