



Elections Act 2022: Tranche 2 measures



Aim

This series of two courses will provide a full understanding of the changes coming into force in relation to online absent vote applications (OAVA), postal and proxy voting requirements (PPVR) and overseas electors (OE) and the practical considerations for delivering those changes.

A webinar on postal vote handling and secrecy (PVHS) will also be made available to delegates to provide an overview of changes coming into force.

Objectives*

1. To provide a full understanding of the legislative changes coming into force in relation to OAVA, PPVR, OE and PVHS.
2. To explore the practicalities of the new processes being introduced.
3. To discuss and look at options on how to successfully deliver the new requirements.
4. To discuss how the additional work may impact the core elections team, and what can be done to ease the burdens to support successful delivery.

Who is this course for?

This course is designed for anyone who will be responsible for delivering elements of the Elections Act 2022 in relation to OAVA, PPVR, OE and PVHS or requiring an understanding of the changes.

Course overview*

The two courses will be delivered online using a mixture of presentation material and reference to example documentation and official guidance. The PVHS webinar will be delivered online using Microsoft Teams Live Events.

Scottish delegates must book and attend OAVA & PPVR and OE courses.

While the changes are too new to share good practice, the courses will look at options for delivery, with discussions to enable the sharing of knowledge and ideas on how to overcome the challenges.

The courses will run from 10:00 until 16:00 with suitable breaks, including for lunch.

The PVHS webinar will take place at 14:00 on Tuesday, 9 January 2024.

Given the importance of the changes, and to support members to attend, we are providing the training at a discounted rate compared to our usual training fee.

*Secondary legislation and Electoral Commission guidance relating to the Elections Act tranche 2 measures is not yet made/published. This flyer reflects what we expect the course to cover and their durations but may be subject to change.

Dates and venues

Online absent vote applications (OAVA) and postal and proxy voting requirements (PPVR)

20 October 2023

Online Microsoft Teams

Overseas electors (OE)

4 December 2023

Fully Booked

5 December 2023

Fully Booked

6 December 2023

Fully Booked

8 December 2023

Fully Booked

11 December 2023

Fully Booked

12 December 2023

Fully Booked

13 December 2023

Fully Booked

14 December 2023

Fully Booked

15 December 2023

Fully Booked

18 December 2023

Online Microsoft Teams

*Scottish delegates can only book onto 24 and 30 October OAVA/PPVR course which will address divergence issues. You can attend any dates for the other courses as divergence issues are not as complex.

Cost

First delegate

AEA member - £330 (plus vat)

Subsequent delegates from the same authority**

AEA member - £165 (plus vat)

Non-member

Non-member - £412.50 (plus vat)

Non-members who would like to join the Association can apply for membership online at www.aea-elections.co.uk/join

**If delegates from the same authority would like to attend this course on different dates/at different venues please clearly indicate this on the booking form.

Terms and conditions

Cancellation

No refund will be given for any individual course, a substitute may attend in your place. If you cannot attend the entire programme the following charges will apply:

- Less than two weeks before the first course 100%.
- Less than four weeks before the first course 60%
- More than four weeks before the first course £20.

If for any reason a course is cancelled a full refund will be made. No payment for delegate

costs that may have been incurred would be reimbursed.

Non-Attendance

Non attendees are liable for full payment of the events. This includes face-to-face and online training.

If attendees have any concerns regarding connectivity, they can email training@aea-elections.co.uk to arrange a pre course test.