



Department for Levelling Up,
Housing & Communities

Elections Act Seminar



**Hilton Birmingham
Metropole**

**Monday 12 September
2022**

9.30 – 16.30

Overview

The Elections Act 2022 requires significant changes to how elections and electoral registration are conducted in the UK. Planning how to successfully implement these changes is now an urgent and vitally important task.

Our Elections Act Seminar will help you understand how the policy changes will work and how best to prepare for them. It will help you plan how you will manage elections and electoral registration to comply with this new law.

We are developing a full programme for the Seminar, including a combination of workshops and plenary sessions. Interactive sessions, led by AEA trainers, will consider the practicalities of the changes and address topics such as new burdens and good practice.

You will hear from the Department for Levelling Up, Housing and Communities (DLUHC) and the Electoral Commission. There will also be time to talk with suppliers and to network with colleagues from around Great Britain.

We thank DLUHC for supporting this event, offering one funded place to each local authority/shared service and valuation joint board across England, Scotland and Wales.

Applications close on Friday 2 September 2022

Delegate Day Fees (excluding VAT)

Fees include refreshments, lunch and all Seminar documentation.

First Delegate – free

Subsequent delegates from the same authority

£125 for AEA members, £175 for non-members

Additional costs are payable to stay the night before Seminar:

Bed and breakfast - **£145**

Dinner, bed and breakfast - **£175**

Cancellation

If you cannot attend, a substitute from your authority may attend in your place. Otherwise the following charges will be payable:

More than six weeks before the event – £50

Less than six weeks before the event – 60%

Less than four weeks before the event – 100%

It may be necessary for reasons beyond our control to reschedule or cancel the event. If this happens, delegates will receive a refund or credit where applicable.

Venue

Our venue is the Hilton Birmingham Metropole.

Car parking is available and charged locally.

We have secured 255 bedrooms at the hotel. If you are booking to stay the night before Seminar, we will allocate your room when we receive your full payment.

You will be personally responsible for paying for any extra hotel costs such as newspapers, telephone calls, or any damage caused during your stay.

How to Register

Please complete the booking form and send it to aea@sunderland.gov.uk

Applications close on Friday 2 September 2022

Delegates will receive a booking confirmation when their application form is processed. The full Seminar programme will be confirmed by the end of August 2022.

Special requirements

If you have any accessibility requirements, need assistance or have any special dietary, please complete the relevant parts of the booking form.