



The Verification and Count

Aim

This one-day course provides attendees with an understanding of the legal requirements governing the verification and count, providing examples of good practice to help you run them effectively.

Objectives

1. Ensure delegates understand the scale and complexity of managing the verification and count.
2. Create awareness of key planning and risk management considerations.
3. Provide delegates with a detailed understanding of individual verification and count processes, including the supplementary vote system.
4. Provide good practice suggestions and promote exchange of ideas by giving delegates the opportunity to share what has or hasn't worked for them in the past.

Skill level

Anyone who wants a detailed understanding of election counts, from electoral services managers to people who may have been given responsibility for specific aspects of a verification and count.

Course Overview

We will focus on the supplementary vote system used at Police and Crime Commissioner and mayoral elections, but will also give some overview of first-past-the-post elections for single or multi-member vacancies.

The course will be delivered using a mixture of presentation material, practical exercises, with reference to example documentation and official guidance.

Group discussion will take place during the day to enable you to exchange knowledge, experience and ideas.

You will be provided with a course pack on arrival, containing notes, guidance documents and example materials.

Each course runs from 10.00 until 16.00 with breaks for lunch as well as tea and coffee.

Dates and venues

| | |
|-------------------------|------------------------------|
| 27 January 2021 | Online – via Microsoft Teams |
| 25 February 2021 | Online – via Microsoft Teams |
| 16 March 2021 | Online – Microsoft Teams |

Cost

| | |
|--|--|
| First delegate | AEA member – £296 (plus vat) With member support fund discount £200 (plus vat) |
| Second Delegate from the same authority | AEA member – £149 (plus vat) With member support fund discount £100 (plus vat) |
| Subsequent delegates from the same authority* | AEA member – £149 (plus vat) With member support fund discount £50 (plus vat) |
| Non-member | Non-member – £386 (plus vat) |

Non-members who would like to join the Association can apply for membership online at www.aea-elections.co.uk/join

*If delegates from the same authority would like to attend this course on different dates/at different venues please clearly indicate this on the booking form.

Terms and Conditions

Cancellation

If you cannot attend, a substitute may attend in your place. Otherwise the following charges will apply:

- Less than two weeks before the event 100%.
- Less than four weeks before the event 60%
- More than four weeks before the event £20.

If for any reason a course is cancelled a full refund will be made. No payment for delegate costs that may have been incurred would be reimbursed.

Non-Attendance

Non attendees are liable for full payment of the event. This includes face-to-face and online training.

If attendees have any concerns regarding connectivity they can email training@aea-elections.co.uk to arrange a pre course test.

[Find out more about our full range of training courses and professional qualifications on our website](#)