



# Referendums



<b>Aim</b>	To provide an overview of the processes involved with conducting local referendums, concentrating on Neighbourhood Planning Referendums and highlighting the difference with Council Tax and other local referendums.
<b>Objectives</b>	<ol style="list-style-type: none"><li>1. To present the key stages of local referendums and the duties of the Counting Officer</li><li>2. To establish the differences between elections and referendums.</li><li>3. To consider the resource implications of referendums on electoral services.</li><li>4. To facilitate an exchange of knowledge, experience and ideas through group work and discussion.</li></ol>
<b>Audience</b>	Electoral Administrators and other local authority staff who may have the task of organising and seeing through a Neighbourhood Planning or Council Tax Referendum.

<b>Course Overview</b>	<p>This one-day course aims to cover the processes of Neighbourhood Planning (NPR), Council Tax and other local referendums to ensure attendees are aware of the legislative requirements and practical challenges.</p> <p><b>Please note:</b> this course does not cover Business Improvements Districts (BIDs)</p> <p>The Course will be delivered using a mixture of presentational material, practical exercises and reference to example documentation and official guidance.</p> <p>Group discussion will also take place during the day to enable the exchange of knowledge, experience and ideas.</p> <p>Attendees will be provided with a pack on arrival at the course, containing course notes, guidance documents and example materials.</p> <p>Each course runs from 10am until 4pm with breaks for lunch as well as tea and coffee.</p>	
	<b>Dates and Venues</b>	
<b>Cost of Attendance</b>	<b>3 July 2019</b>	<a href="#">York</a>
	<b>16 July 2019</b>	<a href="#">Camden – Crowndale Centre</a>
	<b>First delegate</b>	AEA member – <b>£275 (plus vat)</b>
		Non-member – <b>£358 (plus vat)</b>
<b>Second and subsequent delegates from the same Authority*</b>	AEA member – <b>£138 (plus vat)</b>	
	Non-member – <b>£179 (plus vat)</b>	
<p>Non-members wishing to join the Association may download a membership application at <a href="http://www.aea-elections.co.uk/join">www.aea-elections.co.uk/join</a></p>		
<p>*If delegates from the same Authority wish to attend this course on different dates/at different venues please indicate clearly on the booking form.</p>		
<p>If you cannot attend a substitute from the same Authority may attend in your place, otherwise the following cancellation charges apply:</p> <ul style="list-style-type: none"> <li>• Less than two weeks before the event 100%.</li> <li>• Less than four weeks before the event 60%</li> <li>• More than four weeks before the event £20.</li> </ul> <p>If for any reason within the control of the AEA, a course is cancelled a full refund or credit will be made.</p>		