



Course Booking Form

This is an interactive form. Please complete by typing into the fields and send electronically via the submit button.
Email: aea@sunderland.gov.uk

ONLY ONE NAME PER BOOKING FORM

Please select the venue and date the person detailed below wishes to attend.

Course	Venue	Tick
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Which Local Authority / Organisation do the people detailed below work at?

Local Authority	
Address	

Please list the person who is to attend the course(s). We confirm all bookings via email, so make sure an email address is supplied.
If you do not receive an email acknowledgement from us within a week, please contact us on the email above.

Full Name & Surname			
Email Address		Telephone	
Special Needs or Dietary Requirements			

Please tick as appropriate and input TOTAL AMOUNT DUE accordingly.

I AGREE to the Association of Electoral Administrators collecting and holding my personal data in accordance with the terms of their Privacy Statement

Fees - 1 Course	Fee inc VAT	Tick
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Fees - 3 Courses	Fee inc VAT	Tick
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Terms and Conditions and the AEA Cancellation policy for this booking can be found here on the [AEA Website](#).

TOTAL AMOUNT DUE £

The AEA privacy policy can be viewed [here](#).

The Association no longer accepts payment by cheque. An invoice will be issued for the cost of your booking. Please include an order number below, if applicable.

Invoices To

Order Number