



Application Form

Annual General Meeting and Seminar 2006

To: **Bill Crawford,**
Elections Office, Room 3.17,
Chief Executives Directorate,
Sunderland City Council, Civic Centre,
SUNDERLAND
SR2 7DN

Please complete this form, which has been designed to be returned in a standard window envelope, in **BLOCK CAPITAL LETTERS** and by ticking the appropriate **Box(es)**

Surname:

Forename(s):

Employer:

Postal Address:

For correspondence and receipt

Post Code:

Phone No:

AEA Membership No:

Branch:

e-mail address:

Please indicate if this is your first seminar

Yes No

Please indicate if you are currently studying for the AEA Certificate or Diploma

Cert Dip

Workshops

Delegates will be allocated to all four workshops – two from four on Monday PM and two from four on Tuesday PM. Please refer to your delegate pack for details.

Other Requirements

1 Please indicate if you will **not be attending**

(a) Annual Dinner only Tick this box **if NOT ATTENDING**

(b) Social Night only Tick this box **if NOT ATTENDING**

2 I shall require a packed lunch on Wednesday 22 February 2006 (NB packed lunches will not be available until 10.00am)

3 I have special dietary requirements. They are

4 I will require assistance with (please specify)

Booking Form

Please tick appropriate boxes

- | | |
|--|-------------|
| <input type="checkbox"/> Delegate's fee including accommodation | £539 |
| <input type="checkbox"/> Delegate's fee excluding accommodation | £415 |
| <input type="checkbox"/> * Reduced fee including accommodation (see note below) | £325 |
| <input type="checkbox"/> * Reduced fee excluding accommodation (see note below) | £257 |
| <input type="checkbox"/> Saturday Night – 18 February 2006 | £60 |
| <input type="checkbox"/> Wednesday Night – 22 February 2006 | £60 |
| <input type="checkbox"/> Day Rate, Monday 20 February 2006 | £252 |
| <input type="checkbox"/> Day Rate, Tuesday 21 February 2006 | £252 |
| <input type="checkbox"/> Half Day Rate, Wednesday 22 February 2006 | £126 |
| <input type="checkbox"/> Plus 'Non Member' surcharge (if applicable) | £131 |

I enclose a Cheque Payable to "The Association of Electoral Administrators" to the Value of £

Your application will not be processed or registered without full payment

Applications will be processed as received in strict datal order, provided payment is received at the time of booking. In the event of all rooms at the Hilton being filled, delegates will be accommodated in the Imperial Hotel. Once all hotel rooms available to the Association have been allocated no further applications will be accepted. Book early to avoid disappointment.

I accept the terms of the booking and acknowledge that my application will not be processed until full payment is received at the address overleaf.

* If I have applied for the reduced registration fee, I declare that I have retired from normal employment and have no other substantial source of gainful employment.

Signed:

Date:

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