

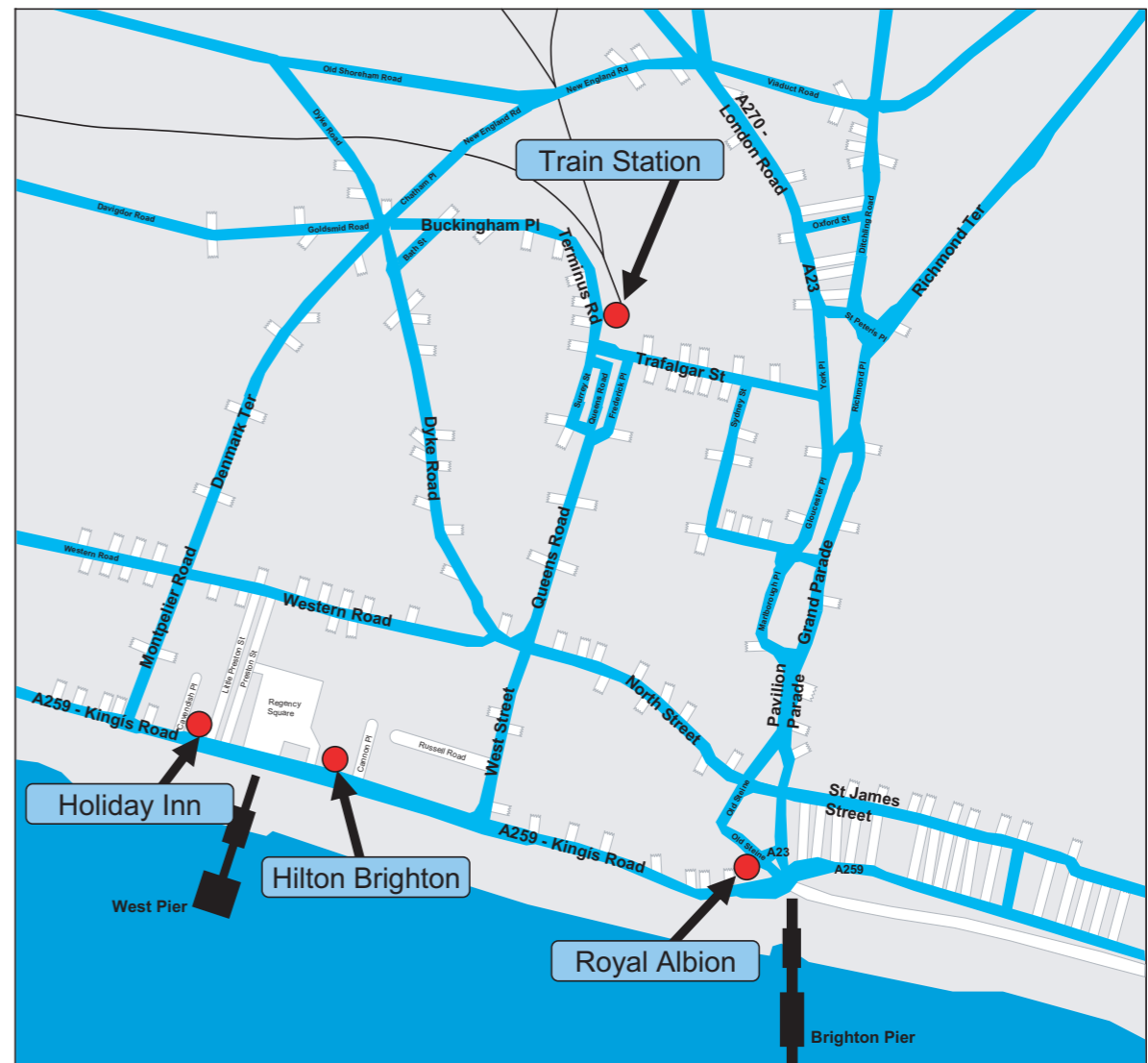


# AGM Seminar & Exhibition

Hilton Metropole Hotel, Brighton 2007  
**Official Programme**



Supported by OPT2VOTE – Stand No 14 & 15



## Directions to Hilton Brighton

From London

From Hammersmith in west London, take the M4 west towards the M25. Take the M25 motorway to junction 7, signposted M23 (Brighton). Take the M23 southbound. The M23 becomes the A23 and takes you into Brighton town centre. Follow the signs for the seafront and the Hilton Brighton Metropole hotel is situated on the A259 seafront road, close to the West Pier.

From Gatwick Airport

From Gatwick Airport, take the M23 southbound, following signs for Brighton. The M23 becomes the A23 and is a direct road into Brighton. Follow the signs for Brighton town centre/seafront. The Hilton Brighton Metropole hotel is on the A259 opposite the West Pier.

From Heathrow Airport

From Heathrow Airport take the M25 anticlockwise towards the M23. Join the M23 at junction 7 and follow the M23/A23 to Brighton. Follow the signs for Brighton town centre/seafront. The hotel is located on the A259 opposite the West Pier.



## Message from the Mayor of Brighton & Hove

I am delighted to welcome the Association of Electoral Administrators to Brighton & Hove for the AGM, Seminar and Exhibition of 2007.

On behalf of the Councillors and Citizens of Brighton & Hove I wish you a very successful and enjoyable stay and hope that you will be able to find time to enjoy the historic and cultural attractions of our City.

My best wishes to you all – and I hope that Brighton & Hove will have the opportunity of welcoming you back to our City in future years.

*David Smith*

Mayor of Brighton & Hove



## Chairman's Welcome

I am very pleased to be able to welcome you all to the Association's 20th Annual Seminar. We have had several successful Seminars in Brighton and I am sure that this one will prove to be no exception. The excellent facilities at the Hilton Metropole Hotel normally provide the perfect setting for our Seminar and the record number of delegates to this event will gain much and will leave here with some better idea of the challenges that lie ahead for the profession.

Certainly, the effect of the Electoral Administration Act and the myriad pieces of secondary legislation which flow from that will be keenly felt within our area of work over the coming months. The

interesting programme for our 20th Annual Seminar will hopefully provide you with much food for thought as we confront the various changes arising from the new legislation. The programme has been prepared on the basis of providing you with as much information as possible about the many changes that will be faced in the registration of electors and the conduct of elections over the next 12 months or so.

As usual, the Seminar Working Party under the careful leadership of James Stevens has worked extremely hard behind the scenes in making the arrangements for this Seminar. The members of the team know that they have much to live up to yet somehow manage to improve year on year. The record number of bookings pay testimony to their previous efforts and they are now facing the very real challenge of having to find venues to cope with our ever increasing numbers. I know that those not directly involved would probably be very surprised at how much detail goes into putting together the Seminar programme and making the many and varied arrangements which represent the very professional way in which the Association's Seminar is now presented.

We are greatly indebted to all those who have been involved in making all of these arrangements for this Seminar and for the skills and time which they have so freely contributed to ensure its success. Special mention should be made of James Stevens, Sue Bedford and of Bill Crawford's team at Sunderland for their work behind the scenes in pulling together everything that is needed to ensure the continued success of our flagship event. On a wider note, I would also wish to place on record our thanks to all those whose work for the Association throughout the year so benefits the wider membership.



Our thanks are also due to our commercial colleagues who support us by taking exhibition space and providing sponsorship of various events and activities. The exhibition provides an interesting focal point in parallel to the working sessions at Seminar. It is a measure of the interest in our activities that we have sold a very high number of exhibition spaces this year. Please take time to support our exhibitors by visiting the many and varied stands within the exhibition.

I am particularly delighted that Bridget Prentice, MP, the Minister responsible for electoral matters, has agreed to attend Seminar to deliver the keynote speech. We are also grateful to her for so readily agreeing to meet us on a regular basis to discuss matters of mutual concern within the electoral world. I am also very pleased that Sam Younger, Chairman of the Electoral Commission, will again be with us to talk about the introduction of performance standards and that Sir Alistair Graham, Chairman of the Committee on Standards in Public Life, will join us to present his Committee's thoughts on the outcome of their inquiry into the work of the Electoral Commission.

Brighton and Hove City Council has been extremely helpful to the Association in persuading us to return to the town and our thanks are due to the Council and its staff for their help and efforts in making our arrangements for this year's event. Equally, the management and staff at the Hilton hotel have been as co-operative and supportive as ever in our planning for the event.

The Association has had a challenging year. There is much to do as an organisation. Equally, the challenges facing the profession as a whole and our members individually are probably as radical and far-reaching as any since the introduction of the Ballot Act in the 1870s. We will continue to work hard to ensure that the provision and delivery of electoral services in this country are of the highest quality and that they provide a level of confidence that the public should expect and deserve.

As mentioned above, this Seminar represents the 20th anniversary of the Association's founding in 1987. Much has happened in those 20 years and the Association has travelled a very long way and grown almost out of recognition from the organisation that was established then. We owe much to the vision and efforts of Rod Tuck and the first team of officers and are looking forward to some of them joining us as our special guests at this year's Annual Dinner. We will be marking this milestone at Seminar but more of that later.

I sincerely hope that you will enjoy this Seminar and your visit to Brighton. I look forward to meeting as many of you as possible and would be delighted to hear any ideas you might have on what the Association should be doing as we look to consolidate the progress we have made over the past 20 years. I also hope that what you take away from this Seminar will assist your work in the coming months and help you to face the future challenges for electoral administration in this country.

**John Turner, Chairman**

January 2007



## Seminar Programme – February 2007

### Sunday 25th February 2007

- 3.30pm Registration - Sussex Lounge, Hilton Metropole Hotel  
 4.30pm Opening of Exhibition - Hall 7: The Right Worshipful the Mayor of Brighton & Hove,  
 Councillor David Smith  
 6.00pm EGM: Oxford Room  
 6.30pm Presentation of Awards: John Turner/Sam Younger  
 6.45pm Reflections on 20 years: - Guest speakers

### Monday 26th February 2007

- 8.45am Visit Exhibition Stands - Hall 7  
 9.25am Domestic Announcements  
 9.30am New Regulations – Elections 2007 - Session Leader: Andrew Scallan  
 10.30am Key Note Speaker: Bridget Prentice MP  
 11.00am Coffee - Hall 7  
 11.30am Postal Voting - Review of 2006 Elections - Session Leader Peter Snow –  
 Speakers: Kate Sullivan Chris Solich and Michael Pinto-Duschinsky  
 12.30pm Lunch - Durham Room  
 1.30pm Workshops  
 3.00pm Tea - Hall 7  
 3.30pm Regional Co-ordination - Session Leader Malcolm Dumper – Speakers: Nicole Smith and Chris Widgey  
 4.00pm Service Voters - Session Leader Malcolm Dumper –  
 Speakers: Lt Commander Alan Dinham and Andrew Colver  
 4.45pm Close

### Tuesday 27th February 2007

- 8.45am Visit Exhibition Stands - Hall 7  
 9.25am Domestic Announcements  
 9.30am Report of the Committee on Standards in Public Life - Session Leader: John Turner -  
 Speaker: Sir Alistair Graham  
 10.15am Performance Standards and National Occupational Standards - Session Leader: John Turner -  
 Speaker: Sam Younger  
 11.00am Coffee - Hall 7  
 11.30am Workshops  
 1.00pm Lunch - Durham Room  
 2.00pm Canvass- Review of Changes (New Regulations) - Session Leader: Malcolm Hall –  
 Speakers: Steve Miller, Nancy Hey and Dorothy Ashley  
 3.00pm Tea - Hall 7  
 3.30pm Workshops  
 5.00pm Close

### Wednesday 28th February 2007

- 8.45am Visit Exhibition Stands - Hall 7  
 9.25am Domestic Announcements  
 9.30am E-Democracy- Session Leader: Alan Winchcombe – Speakers: Paul Docker, Rob Curtis and Ian Johnson  
 10.30am Coffee - Hall 7  
 11.00am CSPL- Possible outcomes from the report- Session Leader: Norman MacLeod -  
 Speakers: Richard Jarvis and Peter Hawthorne  
 11.45am Close of Seminar 2007: James Stevens, Seminar Organiser  
 12 noon Lunch - Durham Room



## Plenary Sessions

### 1. **New regulations – elections 2007**

This detailed plenary session will examine the effects and outcomes of the Electoral Administration Act 2006 and the consequential regulations that will affect elections in 2007.

### 2. **Postal voting – review of 2006 elections**

Integrity of the system, fraud, changes in legislation, pilots and best practice. Whatever aspect of postal voting interests you, this session will not disappoint. Starting with a lead on pilot schemes this will prove to be a lively session.

### 3. **Regional Co-ordination**

Following the piloting of Regional Co-ordinators for the 2006 local government elections, will this be a feature of the future? Representatives from the Electoral Commission will outline the way forward.

### 4. **Service Voters**

Against a background of declining voter registration amongst armed forces personnel, what can be done to redress the balance and increase interest in the democratic process? Come and hear how the Ministry of Defence and Registration Officers are tackling the problem.

### 5. **Report of the Committee on Standards in Public Life**

The Committee have produced a hard-hitting report which has caught the attention of the media and others. In terms of electoral administration, the report recommends individual registration, the creation of statutory posts of Regional Electoral Officers, more scrutiny, changes to boundary review arrangements amongst other things. Sir Alistair Graham, the Chairman of the Committee, will talk about the reasons why the Committee reached some of these conclusions.

### 6. **Performance Standards and National Occupational Standards**

A long time coming but both will definitely be implemented soon so watch out if you're not ready. Links with the Continuing Professional Development scheme which may soon be introduced by the AEA and the effect on the way that we should be approaching our work will all be addressed in this session.

### 7. **Canvass – review of changes**

We did it at the last canvass...implemented Section 9A of the EA Act 2006. What's still to come and how will we cope? Sharing ideas and providing sound advice will form the basis of a very worthwhile session.

### 8. **E-democracy**

It's coming whether we like it or not. Let's get 'tech' and examine the involvement of the whole E-democracy arena, ranging from successful pilots, E-counting and CORE, to lessons learnt the hard way!

### 9. **CSPL – Possible outcomes from the report**

Two of the officers who were responsible for the review recently undertaken by the Committee and for the preparation of the draft report will outline what could flow from the report if the Government were minded to accept any or all of the 46 recommendations contained within it.

## Workshops

### 1. **New absent voting arrangements – Louise Cooke & Martin John**

An essential workshop making sure that all the new arrangements required under the EA Act 2006 and the new regulations are clear and that good working practice can be shared and reviewed.

### 2. **Anonymous registration/annual declarations – Liz Read & Douglas Buttenshaw**

How will we deal with the new legislative requirements to register those at 'risk'? This workshop will deal with the practical implications of the change in legislation.

### 3. **Polling places review and access issues – Peter Stanyon & Sally Sprason**

Taking on board the changes to be implemented for reviews of polling places, this session is not to be missed. Access is a wide ranging topic covering many aspects of election law – this session will be fully interactive with detailed role plays!

### 4. **Registration objections – John Owen & Cathy Manning**

New regulations now provide for a proper objection procedure and the ability for EROs to undertake their own review of entries in the register. This is effective now and you need to know what to do!

## Seminar Speakers



### **Andrew Scallan**

Andrew Scallan is currently seconded to the Electoral Commission as Director of Electoral Administration and Boundaries. He is also a Deputy Returning Officer and Head of Statutory Services at Manchester City Council. He has worked in elections since 1983 and is an honorary member of the AEA, having served as Honorary Secretary and Vice Chairman. Andrew is a former joint editor of Schofield's Election Law and has been a trainer and consultant on elections in this country and in emerging democracies.



### **Bridget Prentice, MP**

Bridget Prentice was appointed as Parliamentary Under-Secretary of State at the Department for Constitutional Affairs on 9 May 2005. She was rector's assessor at Glasgow University (1972-3), became a teacher at London Oratory School in 1974 and Head of Careers in 1984. In 1986 she became Head of Careers at John Archer School. Bridget was elected Member of Parliament for Lewisham East in the 1992 General Election. She was Parliamentary Private Secretary to the Minister for Trade between 1998-99 and then to the Lord Chancellor from 1999-2001. She was also a Member of the Home Affairs Select Committee between 2001-2003 and a Government Whip until April 2005.



### **Peter Snow**

Electoral Officer at Uttlesford District Council since 1982 but involved in the administration of elections since 1970. Appointed as a Deputy Returning Officer since 1992. Have acted as Chairman of the Eastern Branch AEA and representative on the National Council since 2002. Attended the first AGM in Leeds in 1987 which agreed to establish a national association and have been a member ever since.



### **Kate Sullivan**

Kate Sullivan directs the Commission's work across a range of electoral administration issues, including training and support for electoral administrators and the development of the profession; formulating and advocating strategies for the prevention and detection of electoral fraud and malpractice and efforts to increase electoral participation through improved service delivery. She has 10 years of electoral experience in various countries and previously worked at the International Institute for Democracy and Electoral Assistance in Stockholm and at the Australian Electoral Commission.



### **Chris Solich**

Chris, who is the Electoral Services Manager at Stevenage Borough Council, has been involved in postal pilots since 2000. The all-postal pilots in Stevenage in 2002 and 2003 demonstrated the popularity of this form of voting, increasing turnout by a significant amount.

Chris was also a Training Officer for several years for the Eastern Branch AEA and is one of the AEA representatives on the Electoral Commission's Training Strategy Advisory Group (TSAG)

### **Michael Pinto-Duschinsky**

Michael Pinto-Duschinsky is president of the International Political Science Association's research committee on political finance and political corruption, member of the board of directors of IFES, and senior research fellow in politics at Brunel University. He was a founder governor of the Westminster Foundation for Democracy and a founder member of the steering committee of the World Movement for Democracy.

He won first class honours in Philosophy, Politics and Economics at Oxford (Pembroke College), an MA in government at Cornell and a doctorate in politics at Oxford (Nuffield College), where he was supervised by Dr David Butler and co-authored one of the Nuffield election Studies with him. He is a former fellow of Pembroke College, Oxford and Merton College, Oxford. He has been a Fulbright fellow, fellow of the American Council of Learned Societies at Georgetown University, a guest scholar at the Wilson Center and at the Konrad-Adenauer-Stiftung.

He has done extensive work on the funding of political parties and election campaigns in Britain and in a large number of foreign countries. He has also carried out research and has published on electoral administration, corruption and democratisation.

Apart from his academic work, he has been a consultant to a large number of public bodies in the UK and in 25 foreign countries. They include the Cabinet Office, Home Office, Foreign and Commonwealth Office, DFID, Electoral Commission and Committee on Standards in Public Life. International bodies he has advised include the United Nations, Commonwealth Secretariat, OECD, Council of Europe, European Union and the World Bank.



### **Malcolm Dumper**

Malcolm has been involved in the organisation of elections since 1976. He recently retired as Democratic Services Manager for Southampton City Council. He has held various positions within the AEA & is currently the Executive Director for Policy & External Affairs.

Malcolm has been closely involved with Officers from the Department for Constitutional Affairs and Electoral Commission ensuring the views and opinions of electoral administrators are taken into account and that the practical implications of the electoral modernisation agenda are fully considered.



### **Nicole Smith**

Nicole Smith is Deputy Chief Executive at the Electoral Commission. Nicole joined the Commission shortly after its establishment, in March 2001. She is responsible for oversight of the Commission's offices in Wales, Scotland, Northern Ireland and (opening in early 2007) the English regions. Over the last five years, she has led the Commission's work in reviewing electoral law and practice, identifying ways of encouraging more people to vote and planning for future referendums. She has also written major reports for the Commission on the way that elections are run, and the future shape of

elections – including electronic voting.

Prior to joining the Commission, Nicole spent over 10 years in policy development and management within central government, the voluntary sector and research organisations. Immediately before joining the Electoral Commission, she worked in the national headquarters of the Prison Service as Head of the Parole Unit. From 1995-97, she was Senior Research Fellow and Assistant Director of the university-based think tank, The Constitution Unit – where she authored reports on the reform of the House of Lords, changes to House of Commons procedures, the management of referendums and the role and structure of a UK Electoral Commission. She has also worked as a manager and policy maker in the Home Office, including a spell as Private Secretary to a Government Minister.



### **Chris Widgery**

Chris Widgery recently joined the Electoral Commission as Head of English Regions in January, after twelve years at the Department of Transport. Over ten years, Chris worked as a relationship manager and policy maker in Whitehall, including 10 Downing Street. Previous roles involved leading relationships with local and regional authorities to improve planning and delivery of politically difficult issues and trialling and assisting with the development of a regional structure.

### **Lt Commander Alan Dinham**

Lieutenant Commander Alan Dinham is an officer in the Royal Navy. For the last 5 years, he has worked within the Ministry of Defence on the development of policy, previously in resettling military personnel when they leave the Services to begin employment in civilian life and, more recently, on conditions under which military personnel serve. In the context of the latter, he has worked closely over the last 15 months with the Electoral Commission and the Department of Constitutional Affairs to try to make it easier for Service personnel to register and to vote. This culminated recently in a major information campaign, which was designed to increase awareness throughout the military on the necessary procedures to register.



### **Andrew Colver**

Andrew has worked in local government for over 20 years, most of this time with Rushmoor Borough Council. He has worked in a number of areas, including community safety, community planning and committee administration. He currently heads a wide-ranging service which includes maintenance of the Council's property portfolio, facilities management and all aspects of democratic support. Andrew has led Rushmoor's elections team for more than ten years and has been instrumental in its modernisation, which had included participation in electoral pilots.

Rushmoor has one of the largest army garrisons in the country. In 2006 a new initiative was introduced between the Council and the military authorities which has achieved some success in registering service personnel and raising awareness of the electoral process.



### **Sir Alistair Graham**

Sir Alistair was a Member of the Committee from 1 October 2003 to 26 April 2004 when he was appointed Chair. He was Chair of the Police Complaints Authority until 31 March 2004 and is also Chair of the British Transport Police Authority. He is a non-executive director of the Information Commission, a Member of the Employment Appeals Tribunal and a member of the Fitness to Practice Committee of the General Optical Council. He is Chairman designate of ICSTIS (The Independent Committee for the Supervision of Standards of Telephone Information Services).

Sir Alistair was educated at the Royal Grammar School, Newcastle upon Tyne. He is a Fellow of the Institute of Personnel Development and the Institute of Training and Development. He has been a visiting Fellow of Nuffield College, Oxford (1984-1991). He has an honorary Doctorate from the Open University. He was knighted in the Millennium Honours List for services to the Parades Commission for Northern Ireland.

Sir Alistair has had a long and varied career in public service. Between 1966 and 1986 he worked for the Civil and Public Services Association as Assistant Secretary, Assistant General Secretary and General Secretary. His next post was as Chief Executive of the Industrial Society (now renamed 'The Work Foundation') between 1986-1991, after which he became Chief Executive of Calderdale and Kirklees Training and Enterprise Council (1991-1996), then of the Leeds Training and Enterprise Council (1996-2000). During this latter period he also served as Chairman of the Parades Commission for Northern Ireland (1997-2000).



### **Sam Younger**

Sam Younger joined the Electoral Commission as its first Chairman after a career spanning twenty years at the BBC, most recently as Managing Director of BBC World Service from 1994-98. He was Chief Executive of the British Red Cross, responsible for its work both in the UK and around the world from 1999 - 2001. He is involved in a range of other activities including chairing the Quality Assurance Agency for Higher Education and chairing the governing body of the University of Sussex.

While having no personal history of party affiliation, politics runs in the family. His father was a Labour MP and Minister in the Labour Government of 1945-51, while more recently his cousin was a Cabinet Minister during Margaret Thatcher's Conservative administration.



### **Malcolm Hall**

Malcolm Hall is currently Electoral Services Assistant at South Kesteven District Council, having taken a step down from his previous post of Elections and Electoral Registration Manager, paving the way for retirement.

He has been in local government for 42 years, having started in 1964 in his native Derbyshire with Belper Rural District Council, and can remember the days when elections (at least in his area) were always on a Saturday.

He has travelled extensively as a Short Term Observer at overseas elections with the AEA, Solace and the British East-West Centre, to Namibia, Nigeria, Uganda, Eastern Europe several times, and a highlight in December 2005 to Kazakhstan where he is sure that he met Borat!!



### **Steve Miller**

Steve has been involved in electoral administration in London for 22 years, and has now worked on 15 canvasses in Hammersmith & Fulham. He regularly trains for the AEA London branch, and regularly contributes to various national policy projects.

Hammersmith & Fulham carries out an intensive voter registration canvass, and the borough has been implementing the canvass provisions of the Electoral Administration Act since 2001 (!). In that time the response rate has risen from 91% to nearly 97%. The borough is now consistently in the "top four" for response rates in London. It was one of 4 councils to pioneer telephone registration in 2001, and was the first to offer internet registration in 2003. Innovation continues with a new project to register residents in HMOs during 2006, and a leading role in data sharing across council services.



### **Nancy Hey**

Nancy Hey is currently Head of Electoral Registration and EA Act Implementation in the DCA's Electoral Policy Division and was previously Head of the Electoral Reform Branch in the same Division, leading the team taking the Electoral Administration Act through Parliament.

Before joining the Electoral Policy Division she was on secondment to VisitBritain as a Strategy Consultant developing the International Marketing Strategy for Britain. Her previous positions include Private Secretary roles for Christopher Leslie MP and Yvette Cooper MP, as well as policy advisor roles working on the implementation of the Freedom of Information Act and the development of innovative publicly funded legal advice and information services with the Community Legal Service.

She is a season ticket holder at Southampton Football Club and has lived in the USA and PR China as well as having travelled extensively in Europe, Africa and the Americas.



### **Alan Winchcombe**

Alan Winchcombe is the Electoral and E Democracy Manager at Swindon Borough Council where, amongst other duties, he fulfils the role of Deputy Returning Officer and Electoral Registration Officer and has previously been the Executive Director (Education and Training) of the AEA.

Alan started his local government career in 1963. He did his first poll clerk duty at a parliamentary by-election in 1964 and hasn't missed being involved with an election wherever he has been working in the 40+ years since that time. Alan has managed the delivery of electoral services in a number of local authorities since 1974 including the delivery of 4 successful electoral pilot schemes between 2000 and 2004 and hopes to manage another successful scheme this year.



### **Paul Docker**

Paul Docker has worked within the legislative, courts and policy areas of central Government for over 15 years. He has worked directly on electronic innovations for issue of court proceedings and legislative information portals before moving to the Electoral Policy Division in August 2003. Paul led the work on the June 2004 all-postal pilots before taking on the overall Electoral Modernisation Programme in April 2005.



### **Rob Curtis**

Rob Curtis specialises in IT project management in a government policy environment and worked for the Australian Government and non-government organisations before settling in the UK in 2006. In 2004-05 he was Project Manager overseeing the implementation of the Employability Skills Profiler, a recruitment tool which was developed by the Australian Government in partnership with private industry. Since his arrival in the UK, Rob has been Project Manager for the Coordinated Online Record of Electors (CORE) project. His major work is overseeing the development of the CORE information system and examining the impact of data quality on the electoral process.



### **Ian Johnson**

Ian is the Head of Democratic Engagement Branch, dealing with policy on democratic renewal, youth engagement and the review of voting systems. His team deals with Bridget Prentice's outreach programme to young people and youth organisations and a number of projects that help young people to engage with political issues. These include Radiowaves (schoolchildren using radio journalism to engage with their local communities) HeadsUp (an online forum with moderated debates) and piloting citizens' juries in schools. The other main workstream is about helping improve the capability of government to have dialogues with citizens with projects such as Digital Dialogues (drawing lessons from government's online engagement), the Innovations Fund (promoting new methods of participation) and a Community of Practice for participation leads in government departments. In 2005, the team also set up from scratch the 1824 Collective campaign to raise awareness of registration amongst young people in London in the run up to the May elections.

Ian was responsible for the government's 2002 consultation on e-democracy and is Rapporteur of the Council of Europe's e-democracy committee. Previous experience includes e-government strategy and change management



### **Norman MacLeod**

Norman has been Electoral Services Manager for the London Borough of Haringey for over 20 years. He was the London Branch Chairman for 7 years, represented London on the AEA Council and was a Management Board Member. Norman retires at the end of March.

### **Richard Jarvis**

Richard joined the Secretariat from the International Public Service Group in the Civil Service College where, for the past 2½ years, he has been working on overseas technical aid projects focussed on Public and Civil Service Governance Reform. In particular Richard was the Project Director and lead consultant for the large £2.7m project to establish the legal and institutional framework for a new Civil Service in Kosovo. Prior to his overseas work Richard held a number of key practitioner posts in the Cabinet Office including private secretary to the Minister for the Cabinet Office; Secretary to the Cabinet Committee on Deregulation and as head of Civil Service Pay and Performance Management Branch. Richard entered the Civil Service in 1992 when he joined the Department of Trade & Industry as a science fast stream entrant following post doctoral research in Chemical Physics at the universities of Manchester and Amsterdam.

## **Peter Hawthorne**

Peter joined the Committee on Standards in Public Life in April 2006. Prior to that, he had been Head of the Elections Unit in the Northern Ireland Office responsible for formulating the radical new approaches to combating electoral fraud and abolishing the annual canvass to put in place a system of continuous registration. Before working on election issues Peter was a member of the Agency Policy Review Team in the Cabinet Office which made a number of proposals to government in 2002 on the future direction of executive agencies. During the 1990s Peter worked in the Cabinet Office in a number of posts in relation to executive agencies particularly in relation to the Ministry of Defence and performance standards.



## **James Stevens**

James has been involved in electoral registration and elections since joining Brentwood Borough Council in 1986 and is directly responsible for the management of European, Parliamentary, County, Borough and Parish elections, as well as working at the sharp end at polling stations.

He joined the AEA in 1987 and has served on the Management Board as the Education & Training Officer and subsequently the Executive Director (Commercial), as well as being Chairman and Vice-Chairman of the Eastern Branch. He also serves on the Association's Qualifications and Examining Boards. As the Association's Seminar Organiser, he leads a dedicated team of members on the Seminar Working Party.



## Sponsors

### Stand No

7-8	DRS Data Services Ltd	Delegate Bags
9-10	Electoral Reform Services	Delegate Pens & Note Pads and Malteser Challenge Trophy
14-15	Opt2Vote	Seminar Brochure
34-35	Document Technology	Annual Dinner Menu
43-44	Smith & Ouzman Limited	Annual Dinner Raffle Prizes
45-46	K2 Group Limited	Plenary Session Branding and Social Night Prizes
48	CFH Total Document Management	Annual Dinner Place Cards
52-53	Pakflatt	Annual Dinner and Delegate Badges

## Social Programme 2007

### Sunday 25th February 2007

4.30pm	Wine Reception – Opening of Exhibition in Hall 7
7.30pm	Supper – Viscount Room
9.30pm	Disco – Classic Motown Music

### Monday 26th February 2007

7.15pm	Wine Reception – Durham Room
8.00pm	Annual Dinner – Oxford Room (Lounge Suits)
9.30pm	So Quartet followed by Disco

### Tuesday 27th February 2007

7.00pm	Social Evening Supper & Quiz – Viscount Room (Registration from 6.30pm).
9.00pm	Disco – Sounds of the 80s

## Dates for the diary

Friday 18th May 2007, AGM and Post Election Seminar – Hilton Hotel, Coventry

Friday 7th September 2007, National Conference – Hilton Hotel, Coventry

Sunday 24th to Wednesday 27th February 2008, Annual Seminar and Exhibition 2008  
– Hilton Hotel, Blackpool

**Watch out for more information on the AEA's website**

# Entertainment

## So Quartet

Sara Oschlag is originally from Copenhagen, Denmark which is quite a mecca for jazz of all styles & genres.

She first came to Chichester College to study jazz & didn't expect to stay for 5+ years.

After studying for 2 years and receiving her Diploma in Jazz she decided it was time to let her inner artist out, so she moved down to wonderful, beautiful, funny Brighton where she's lived for 3 years now.

After introducing herself to the jazz scene in Brighton she was snatched up to work on the Swan Hellenic cruise ships to perform with a jazz band formed by the best musicians in Brighton.

Now, she works with her own jazz quartet, SO Quartet! as well as her duo, Oschlag/Henson Duo, Indigo Jazz Duo, led by guitarist, Simon Brewin, the legendary Brightonian big band, Rockin' In Rhythm & Caliente, a hot salsa band playing regularly at Casablanca.





# Exhibitor Details

## Stand No: Exhibition Details

### 1 Jetmarine Ltd

Specialists in the design and manufacture of lightweight portable access ramps. Jetmarine are Home Office approved and have supplied ramps to the elections offices for well over 10 years. Recent legislation has brought about a continuing need to assess all polling stations for disabled access and provide solutions should it be required. Jetmarine can survey and make recommendations to meet this legislation.

### 2 Print UK

Print.uk.com established in 1992 and supplying Electoral Documentation since 1998 to over 100 Councils throughout the UK. Our postal voting One-Piece-Mailer is unique in terms of its SECURITY, compliance with DCA and Royal Mail requirements and the elimination of multiple matching of the Postal Voting Statement and Ballot Paper Envelopes and on return keeping the PVS ballot paper envelope together. Please ask for a sample. Our Ballot Papers can also have a secure watermark. Other products include Registration Forms, Personal identifiers and Poll Cards. Business partnerships offer solutions in Electronic Scanning of Postal Ballot Papers and Telephone / Internet Registration allowing you to choose Print.uk.com as your one stop supplier.

### 3 & 4 Strand Business Systems

Strand is the leading suppliers of "Windows" based election systems in the UK, with around 25% of authorities using our software. Built on 15 years of experience, Strand offers the complete Electoral solution with integrated software for Electoral Registration, Document Imaging, Election Management, and Results Presentation. Strand has recently introduced SelCheck to meet the challenge of postal vote Pl's, and is the only UK system to have been evaluated under DCA pilot conditions.

Strand is the only UK based Registration System supplier in the Government e-pilot framework.

All the packages can be seen on the stand.



## 5

### Indra

Modernising Elections since 1978

Indra designs, develops and implements electoral solutions geared to each individual client. Secure, reliable solutions and services cover every activity involved in an electoral process and have been provided to electoral authorities in over 15 countries since 1978.

Indra brings together technology and manufacturing expertise to offer the electoral market new strategic solutions, including our Ballot Counting Solution. Indra's e-Counting solution automatically processes voted ballots providing minimum processing time and maximum accuracy.

## 6

### Financial Data Management Ltd

FDM are a leading print, data management and mailing company which provides professional printing services to over 100 Electoral Services clients throughout the UK. With full in-house production and state-of-the-art equipment, software, and knowledgeable staff we provide:

- A new high-speed one-piece mailer for postal voters
- Electronic matching of ballot papers to mailers and envelopes
- Quality polling cards including maps
- A Forms, reminders etc
- Signature mailshots
- Confirmation mailshots
- Electoral register printing

Please visit us on Stand 6 to discuss further.... or just to say Hello!

We look forward to seeing you.



## **7 & 8      DRS Data Services Ltd**

DRS design and manufacture sophisticated e-Counting technology designed to streamline processes, improve accuracy, improve security and deliver results – fast.

With an in-house design studio, print division and experienced Bureau service, DRS can be relied upon to manage the entire election count process, from the design and production of ballot papers, through to the processing, counting and recording of complex elections.

In May this year, DRS, together with its partner ERS, will be providing e-Counting technology, services and support for the first ever Scottish STV elections. The e-Counting solution will ensure votes are counted faster and more accurately than in a conventional manual count, enabling results to be available in a matter of hours rather than days.

For more information visit stands 7 & 8 or contact Sonya Anderson, Head of Elections, on +44 (0)1908 666088.

## **9 & 10      Electoral Reform Services**

Electoral Reform Services - The UK's leading provider of electoral services to the local authority sector.

- ERS' automated registration systems are used by the majority of Britain's electoral registration authorities.
- ERS has produced over 10 million postal ballot packs since 2004 and is currently working on the collection of personal identifiers from over 1 million absent voters.
- ERS is the leading organisation assisting in the conduct of referenda, including consultancy on regulations and ensuring impartiality of wording.
- ERS has extensive in-house resources and capacity levels, which enable us to ensure that we deliver quality products to agreed timescales.

For further information please visit us on stands 9&10 or contact: [enquiries@electoralreform.co.uk](mailto:enquiries@electoralreform.co.uk)



## 14 & 15 **Opt2Vote**

OPT2VOTE is a leader in multi channel election software, systems and processes. Since the company was established in 2002, it has successfully delivered all-postal, internet, digital television and telephone voting pilots, working with Councils large and small.

OPT2VOTE has provided election products and services to over 100 local authorities throughout the UK in the last four years. As a result of working closely with our local authorities OPT2VOTE can provide a complete end to end service from registration to postal packs, signature checking, to electronic counting and scanning.

OPT2VOTE's goal is to continually develop and provide innovative products that will increase participation in elections and decrease the effort required by Local Authorities in running elections.

For further information please contact OPT2VOTE:

Phone: +44 (0) 28 7137 1111

Email: [info@opt2vote.com](mailto:info@opt2vote.com)

Web: [www.opt2vote.com](http://www.opt2vote.com)

## 16 & 17 **Northgate Information Solutions**

As the leading supplier of electoral administration software, Northgate Information Solutions works with councils with electors ranging from a few thousand to over half a million. 17 million electors are registered via Northgate's Pickwick system – approximately 40% of the UK electorate.

The introduction of Northgate's Personal Identifier Capture and Comparison module is an important development in enabling Authorities to meet legal requirements to prevent fraud in postal voting.

## 18 **FCS Laser-mail**

FCS Laser-Mail are QMP (quality standard for mail production) and ISO9002 registered, and have an enviable reputation for quality and service.

Capable of producing in excess of 1.5 million A4 images per DAY and machine enclose, with or without selective intelligence, in excess of 1 million items per DAY. FCS Laser-Mail can accommodate all your election production and mailing requirements, large or small.



## 21 **Shaw & Sons Ltd**

Shaws have for many years been the leaders in the field of electoral services forms and publications.

Shaws are also well known as the publishers of the "bible" of Election Law & Practice "Schofield" - which is now available on CD as well as hard copy.

## 23 **Scytl**

Scytl is a software company specialized in application-level cryptography and a worldwide leader in secure e-voting/e-participation.

Scytl holds the first two European PhD theses on e-voting security and has 12 years of experience in R&D.

Phyx, Scytl's family of products, enables all kinds of electoral processes (elections, referendums, consultations, labour union elections, shareholders' meetings ...) to be carried out by electronic means with the same level of trust, security and privacy that exist in conventional paper-based elections, and with the advantages of electronic systems: accessibility, flexibility, cost and quick tallying of votes...

## 24 **Election Systems & Software**

Election Systems & Software (ES&S) is the world's largest supplier of electronic electoral technology, with over 35 years of experience in the development and deployment of secure and innovative election solutions.

These solutions include:

- Electronic Polling Stations (EPS): touch-screen/kiosk systems, electronic registration systems, "vote anywhere" solutions.
- Remote Voting Solutions: Internet/IVR voting platforms.
- Electronic Counting Systems: for the polling station or a central count environment.

As a DCA approved framework supplier of electronic electoral services to local government, ES&S continues to offer UK authorities unrivalled experience and expertise, with a choice of secure, proven and dependable election innovations.



## 25 **Economailer Ltd**

Economailer has developed over the last year a system to automate and streamline the mandatory canvassing process. As a result of your feed back and suggestions on the Digital Pen from last year's seminar we have utilised the technology to enhance data collection. Please visit us on our stand for further information on this development.

## 27 & 28 **Royal Mail**

Royal Mail have over the last couple of years been developing a unique product offering to meet the ever changing needs of electoral officers, working with both central government departments and local authorities alike to ensure the elections are made a success for all. The times are continually changing within the elections arena and with this in mind Royal Mail have been looking at a number of innovative ways using the latest technology to support electoral officers during next years elections and beyond, so to find out the latest on what we have to offer come and visit us on Stand 27 & 28.

## 29 **PJR Print Systems**

'Exclusively, for the first time ever, You can receive an exclusive breakthrough report titled 'The Critical Factors of Postal Voting' – For Free!

In August 2006 all of the UK's Electoral Officers were asked a series of questions to establish what will make postal voting a great success in 2007.

To get your free copy of this report and to find out how to guarantee every signature and date of birth will scan accurately and correctly visit PJR at stand 29 – On the right hand side of the Royal Mail stand in the centre aisle.



## **31 DBF Crosswinds And You - The Tailor Made Partnership**

DBF Crosswinds have been in the forefront of supplying local authorities with printing solutions for over two decades. With our many years experience and professional team, we are able to provide yourselves with quality products and peace of mind.

We offer a fully bespoke service to allow you to tailor your presentation to suit your local needs.

No matter which software system, we have the expertise to produce, personalise and mail all forms of electoral stationery and mailings.

Come and meet us on Stand 31 to discuss your requirements and let us tailor your solution.

## **32 & 33 eXpress**

eXpress software is a complete electoral services package enabled through Microsoft Technology. eXpress provides an integrated solution which effortlessly compiles the electoral register and runs all types of elections and referendums. eXpress also boasts superb functionality in terms of its count package, comprehensive accounting and reporting features. Visit our stand and see for yourself.

## **34 & 35 Document Technology**

Document Technology will be demonstrating its latest state of the art systems for the issue of postal votes and the handling of returned postal votes. These systems are fully compatible with the major signature recognition software systems, and produce an automated solution to the processing of postal voting statements and ballot paper envelopes.

**36**

## **ITW Envopak**

ITW Envopak manufactures the Envoballot®, a collapsible and lightweight ballot box that offers tamper evident security. The unique design reduces storage space by up to 90% and has carrying handles to aid transportation. The heavy duty construction has a highly visible aperture to aid the partially sighted and has no sharp metal corners or rusty edges.

ITW Envopak also manufactures a range of security seals under the Envoseal brand. The Pull Secure – an easy to use plastic pull up seal, the Postgrip – a maximum-security plastic seal and the Aria® – a keyless padlock secured with a consumable seal, are all used to secure traditional ballot boxes.

**37**

## **iMeta**

iMeta are experts in designing, developing and delivering IT solutions for leading Public and Private Sector organizations. We are pleased to announce that DRS Data Services Limited has selected iMeta to provide the technology platform for their Internet, IVR and Electronic Polling Station channels for the DCA's forthcoming e-voting pilots.

If you would like to find out more about our e-voting solution, or about Mi-Voice, iMeta's multi-channel e-democracy solution please come and visit our stand!

## **40 & 41 Software AG and Dominion Voting Systems**

Software AG is a significant supplier to UK public sector organisations of technology and services to assist with transformation and modernisation programmes. Employing over 2,600 people in 70 countries, our UK operations are conducted from Bracknell and Derby. In 2007, Software AG was included on the DCA's supplier framework as a provider of solutions and services related to e-Counting for electoral modernisation pilots. Working closely with our partner Dominion Voting Systems, we have an unrivalled ability to deliver your requirements in an innovative and well managed way.

Dominion Voting was founded with over 35-years of automated voting experience, but without the baggage of automated thinking. Dominion Voting listen to the client and that has allowed them to offer them superior technology and superior service.



## 42 **Print Image Network Ltd**

Print Image Network - The award winning supplier of postal vote packs.  
Proud to be members of the AEA and the DCA printing sub-group committee.

Postal vote methods - proven to provide an 80% response and ideally suited to local and combined Elections. In independent audit tests, our packs were found to be the easiest for the Electorate to understand and use.

Ballot papers incorporating no cost security marks, (we also supply large print & Braille) Poll cards (with or without maps).

Print Image Network - Efficiency, reliability and professionalism.

Contact:- John Foster & Stephen Power Tel: 0161 975 6040

Email: [sales@printimagenetwork.com](mailto:sales@printimagenetwork.com) [www.nationalcouncilsupplies.co.uk](http://www.nationalcouncilsupplies.co.uk)

## 43 & 44 **Smith & Ouzman Limited**

Smith & Ouzman Ltd has a reputation for quality, service and integrity which is known and trusted by Electoral Authorities world-wide. Our complete in-house production capability includes design, printing, personalising and mailing enabling efficient and cost effective production of postal ballots, conventional ballot papers, poll cards, registration forms and most stationery items required for Elections. Please contact our Customer Service Department for further details on a confidential and secure service.



## **45 & 46 K2 Group Limited**

K2 offers the most comprehensive and flexible range of electoral management services in the UK today, ranging from:

- ElectorScan™ patented document verification solution
- Security printing services with patented Cryptoglyph™ technology from the UK's largest postal ballot pack manufacturer
- Where's My Vote on-line vote receipting
- Data analytics for proactive fraud detection
- Multi-channel marketing for electoral engagement
- Forensic handwriting analysis

With K2 you can choose the elements you need, safe in the knowledge that they will all be delivered using PRINCE 2 by experienced, qualified K2 personnel.

Come along to Stand 45-46 to find out more.

## **47 Aero Vote & C Bradbury Ltd, Partners in Elections**

Aero Vote and C Bradbury Limited have been supplying election materials to local authorities and International countries for over 25 years. Both companies are direct manufacturers of products hence total control on service and quality and ability to be competitive in any market. No quantity too small and no volume too large for us! Please visit us on our stand for further information on all your election requirements.



## 48

### CFH Total Document Management

Cfh announce the launch of DocVote. The DocVote range aims to provide all of your electoral document needs - directly from the manufacturer.

What this means for you:

- Availability of the new DocVote postal voting pack utilising the latest 'matching and enclosing' technology to allow you to send out a simple, easy to understand and use pack.
- Immediate access to the manufacturing process.
- Increased efficiency.
- Access to additional services.
- New DocVote 'pack pricing' system helps you reduce costs by combining requirements.

We offer 5 packs covering the range of electoral needs. Order more than one pack and take advantage of our multi-pack discount pricing structure.

For more information call Paul Clarke on 01761 416311 or email [paul.clarke@cfh.com](mailto:paul.clarke@cfh.com).



## 49 & 50 Halarose Limited

There are now even more reasons to come and see us at the Halarose stand this year: come along and participate in our two entertaining competitions which are open to all delegates, and why not also have a look at:

- EROS-II, one of the fastest growing Electoral Registration and Elections Management systems on the market, now used for registering over 1 in 7 UK electors
- HERA, canvass registration by Telephone, Internet and SMS, personalised and flexible to suit you and your electors
- AVantGuard, our cutting edge solution for automatically checking personal identifiers on postal votes, available in both a semi-automated and fully automatic version, and
- MyVoteCounts, an automated telephone response system allowing your postal voters to know whether their ballot papers have been received.

So, do pay us a visit whether you are an existing customer, a prospective customer, or just fancy the chance of winning a fantastic prize!

## 51 Postal Vote Solutions

Postal Vote Solutions are specialists in providing a dedicated service to organisations requiring time critical ballot solutions, individually planned, whilst adhering to stringent codes of conduct. From the initial design through to print production you can be assured that we will provide a comprehensive and water-tight service with all the required technical and handling facilities under one roof.

Visit our stand to arrange a free consultation on how your organisation can benefit from our experience.

## 52 & 53 Pakflatt Group

The Pakflatt Group wishes to congratulate the AEA on twenty years of dedicated service to its members. The Pakflatt team was proud to be the Association's first commercial sponsor in Scarborough in 1989 and will continue to support the AEA in the future.

The Pakflatt Group is the leading supplier of polling station equipment in Europe.



## **54 & 55 Department for Constitutional Affairs**

The Department for Constitutional Affairs (DCA) is responsible in government for upholding justice, rights and democracy. The justice side includes running the courts and responsible for legal aid. Electoral Policy Division (EPD) is part of the department's Constitution Directorate, which also has responsibility for human rights, information rights and constitutional reform.

EPD itself is responsible for policy and legislation for UK Parliamentary elections, European Parliamentary elections, and national referendums, including the franchise, registration, conduct and funding. We are also responsible for policy on the conduct of local elections in England and Wales, electoral modernisation (including e-voting and the Co-ordinated On-line Record of Electors (CORE)) and democratic engagement in between elections. Our overall aim is to strengthen people's engagement with the democratic process.

## **56 & 57 The Electoral Commission**

We are an independent body that was set up by the UK Parliament. Our mission is to foster public confidence and participation by promoting integrity, involvement and effectiveness in the democratic process.

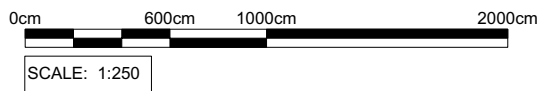
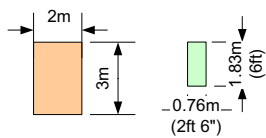
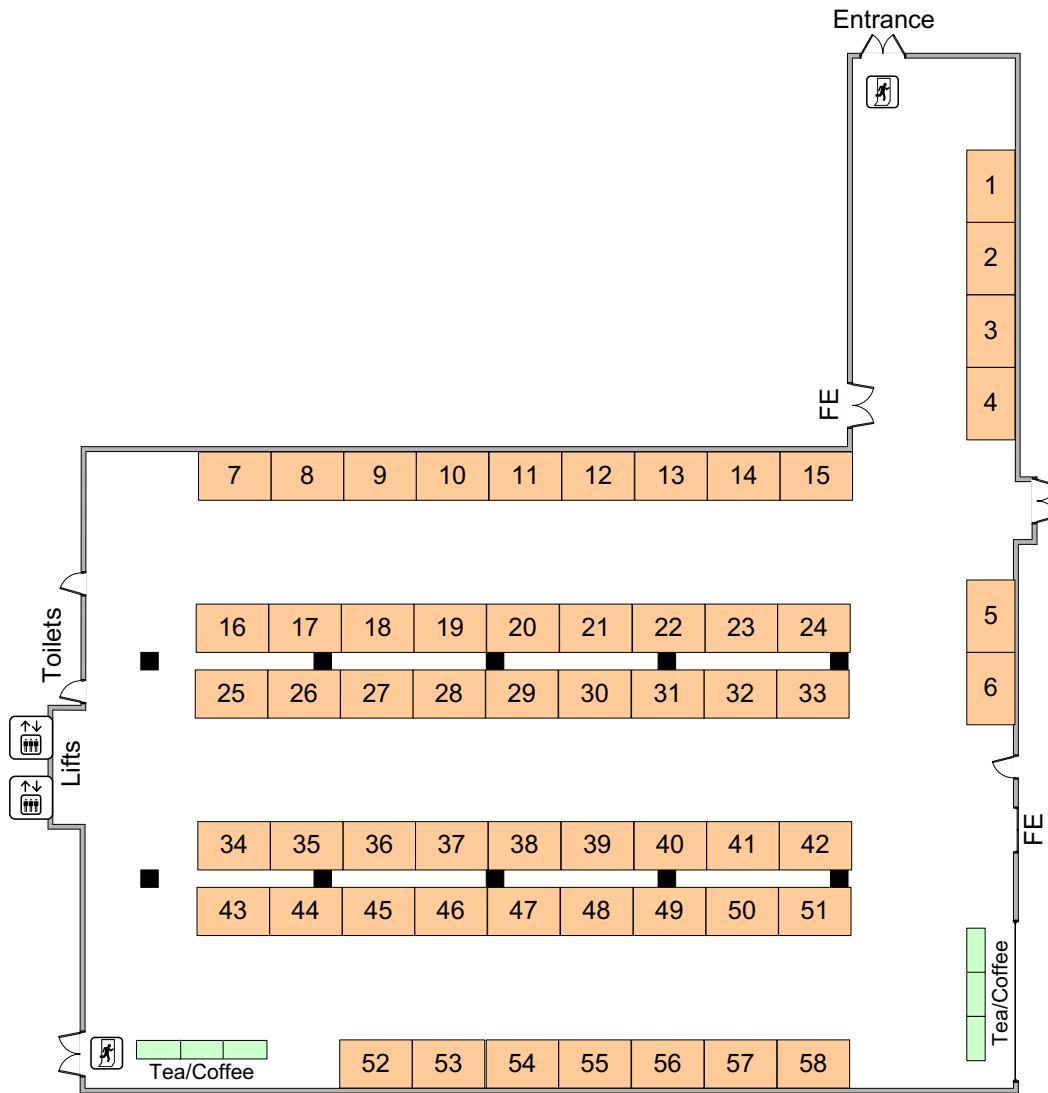
## **58 Experian Ltd**

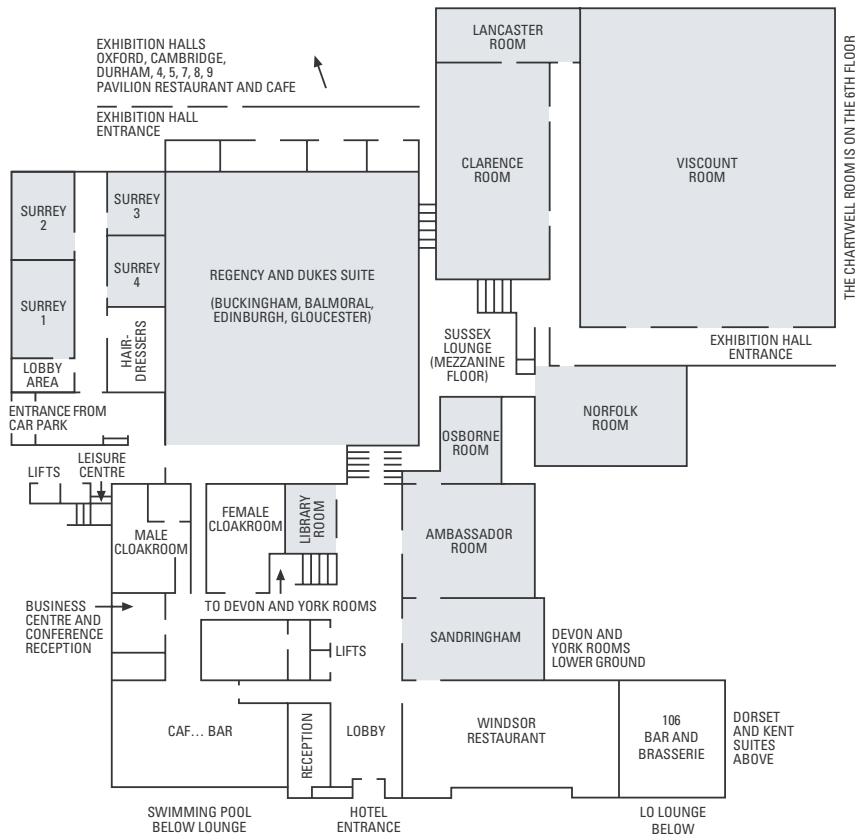
Experian's consumer education programme aims to raise public awareness of how credit reports are produced and used and when they affect people's lives. One of our free guides, Your credit report and the electoral register, answers common questions about registering to vote and applying for financial services, and was put together with advice from several local councils. Please visit our stand for further details of our consumer education work and for copies of all our free guides.

# AEA Seminar - Brighton

V0.8

## Exhibitor Floor plan





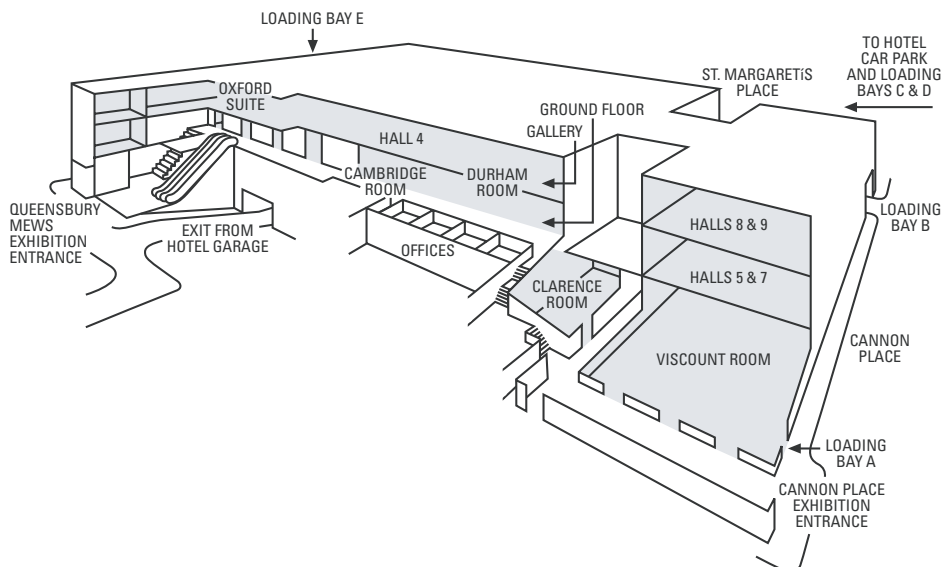
## Workshops

Absent Voting - Balmoral Room

Anonymous Registration - Clarence Room

Polling Places/Districts Reviews - Buckingham Room

Registration Objections - Norfolk Room



# Annual Dinner Table Plan

